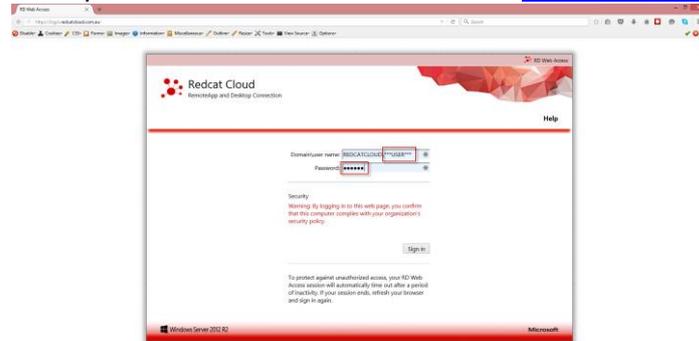


## Redcat Cloud Database Access Setup Guide

Device/Operating System	Steps to Follow
Windows	<a href="#">Step 1 &amp; Step 2</a>
iOS/Android	<a href="#">Step 1 &amp; Step 3</a>

### Step 1: Change Temporary Password

1A. Open this link with a Web Browser <https://login.redcatcloud.com.au>

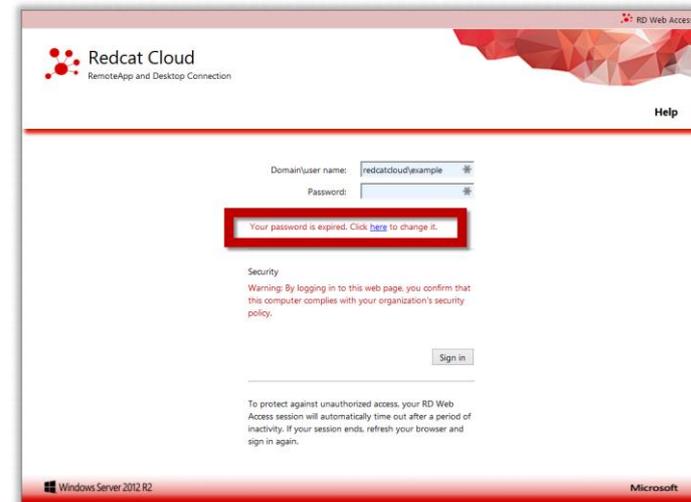


1B. Login with your Username & temporary password provided.

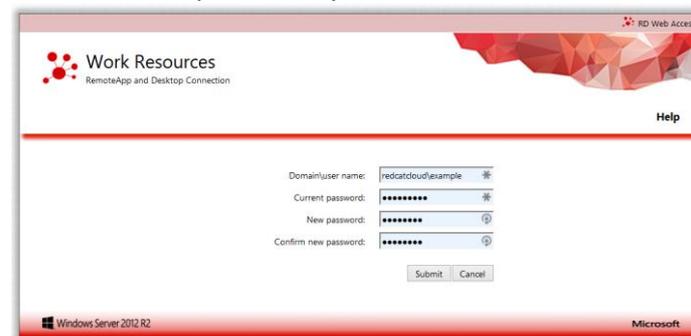
**Username - REDCATCLOUD\#YourUserName#**

**Temporary Password - Temp12345**

*you will be prompted to create a password.*

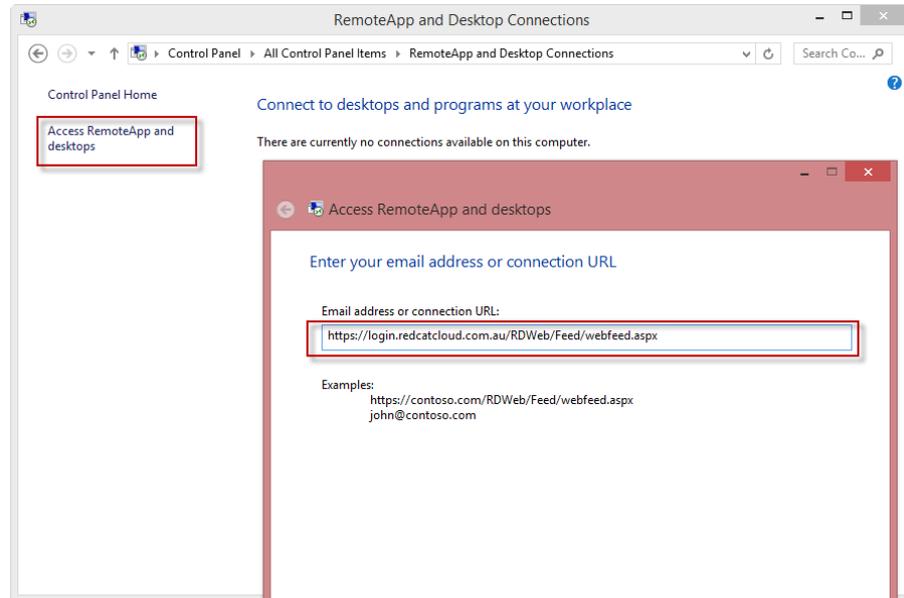


1C. Set a new password you wish and click on submit.



## Step 2: Windows Remote Desktop Service

2A. You can create desktop icons and start menu icons in Windows 7 and above, by accessing the Control Panel, and “RemoteApp and Desktop Connections”, and entering the details below:

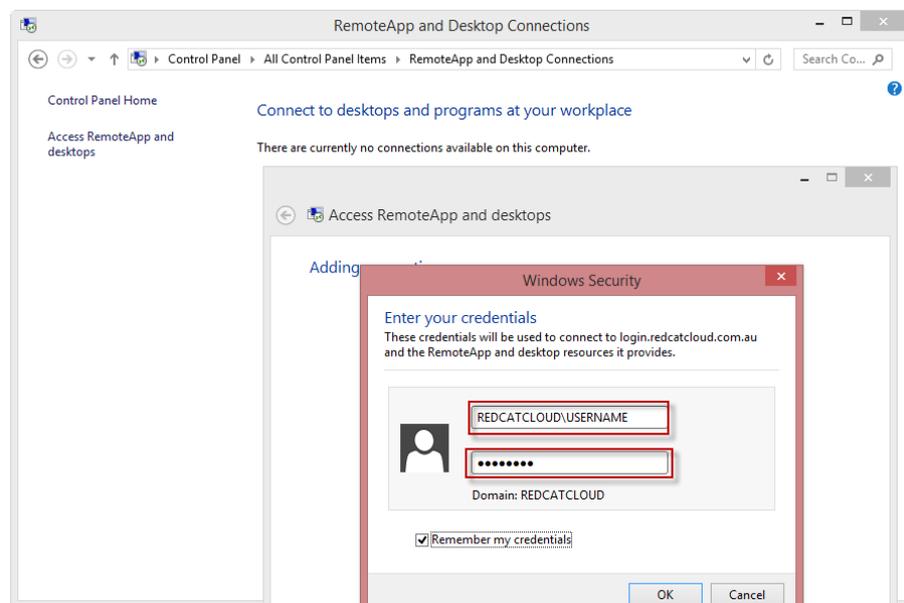


### Email address or connection URL:

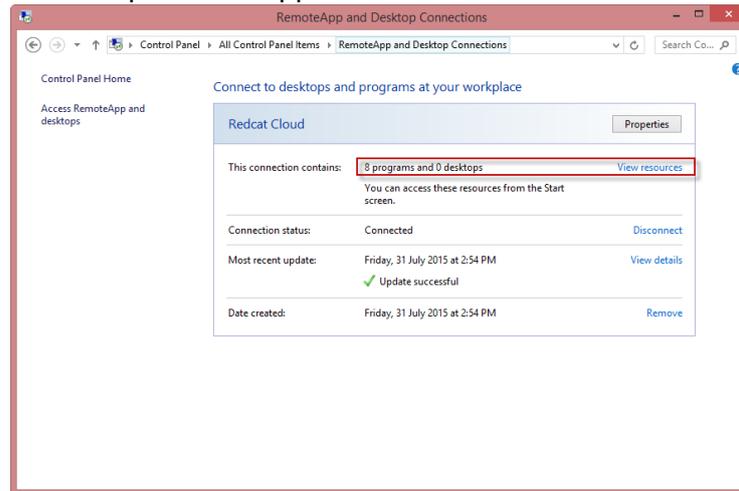
<https://login.redcatcloud.com.au/RDWeb/Feed/webfeed.aspx>

2B. Username & Password credentials as the same.

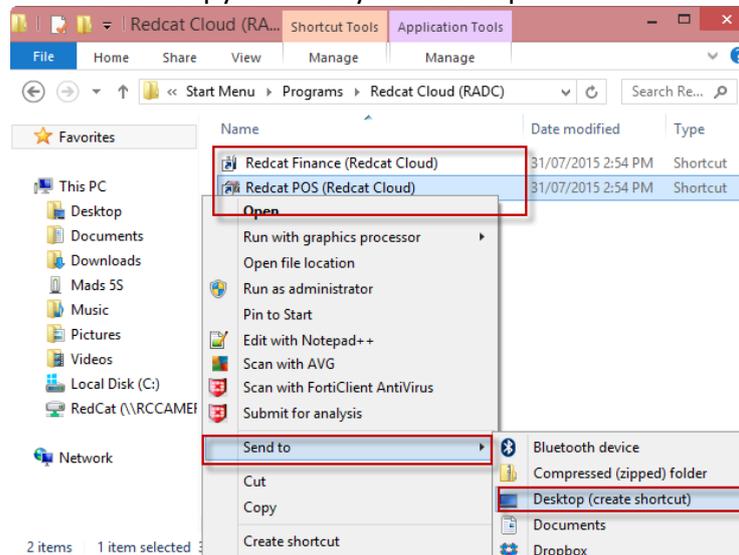
*Tick “remember my credentials” to save username & password.*



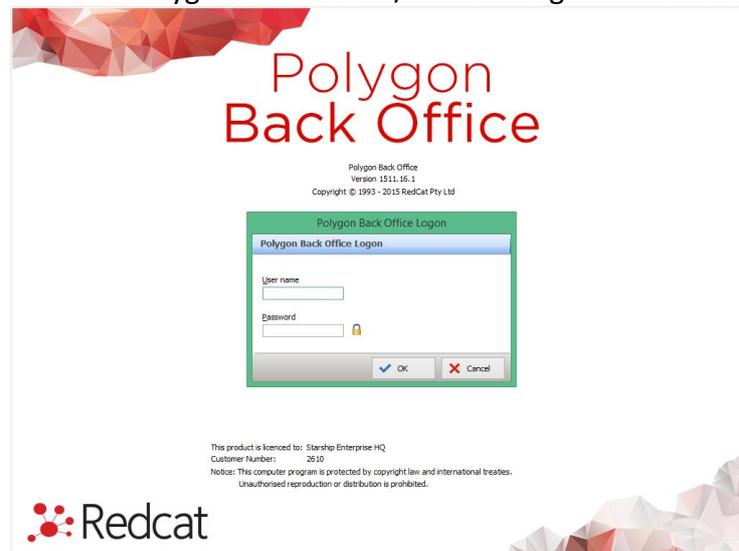
2C. Your published apps will be then available in the start menu and resources:



2D. You can copy them to your desktop:



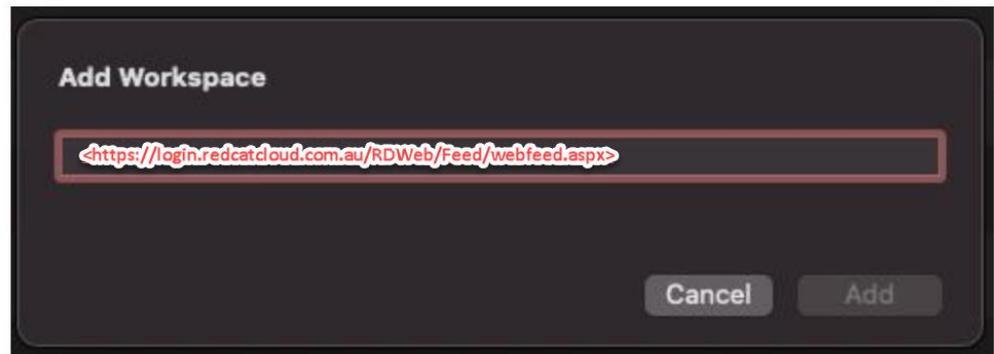
2E. Start Polygon Back Office / POS Management as normal:



**Step 3: Access via RDP App**

3A. Please download and install 'Microsoft Remote Desktop' app for your device, and create a new 'Remote Resources' with the following details,

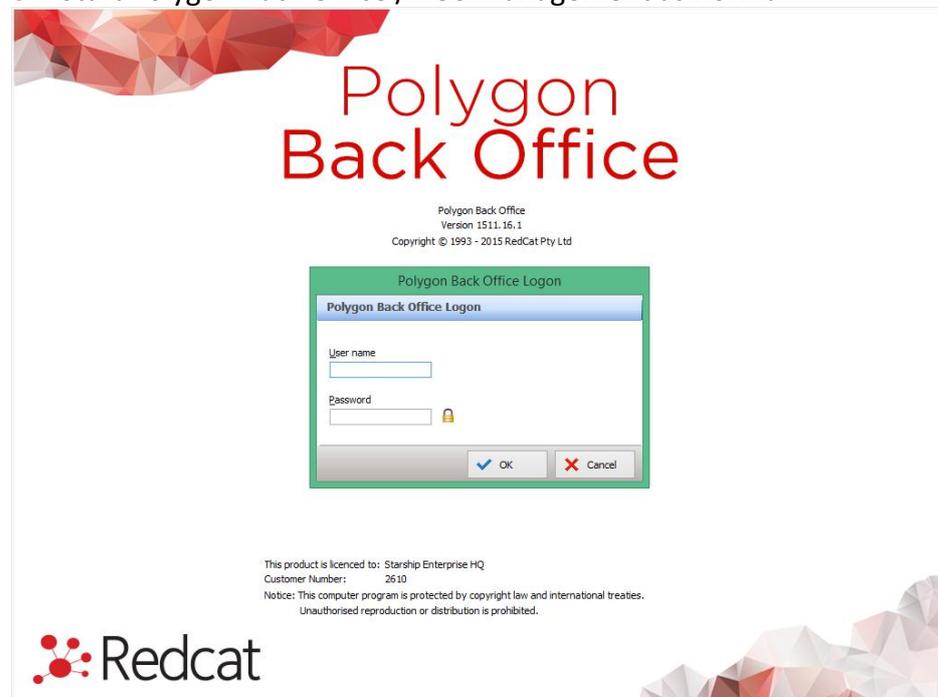
3B. URL – <https://login.redcatcloud.com.au/RDWeb/Feed/webfeed.aspx>



3C. Username & Password credentials as the same.

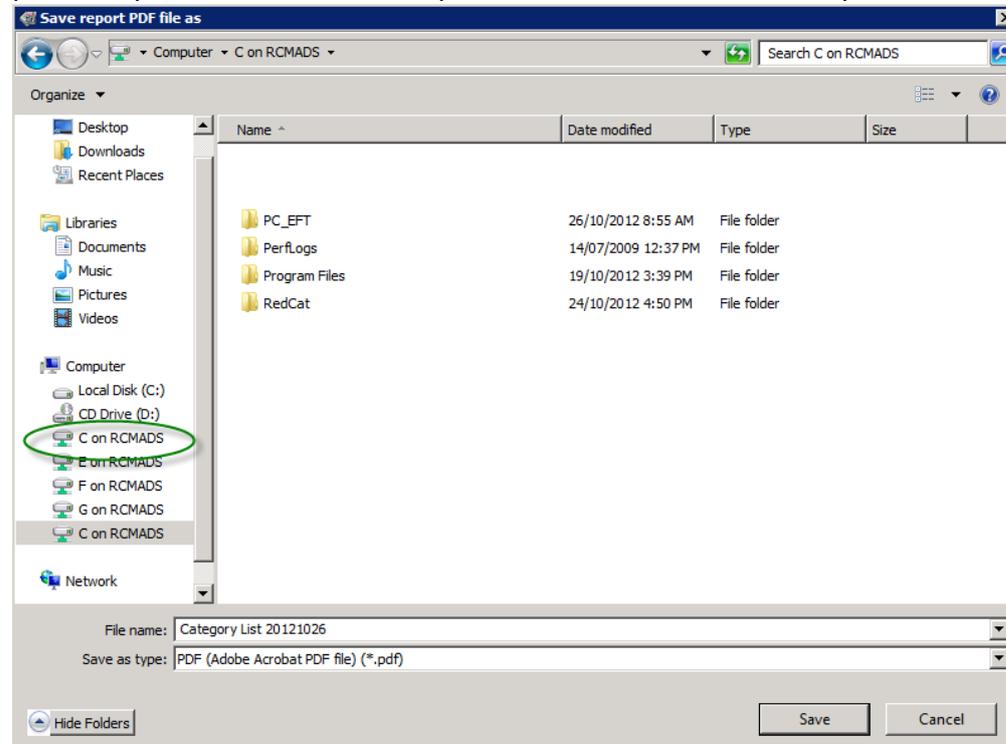
3D. Refresh resources and close window. This will create your Redcat Icons.

3E. Start Polygon Back Office / POS Management as normal:



## RUNNING REPORTS

When running reports you can print to your local printer, and when saving export or pdf files, you will have access to your own drives in the directory list:



Do not save to the 'Desktop' as this is a folder on the cloud server, not on your PC. HINT: create a folder on your local drive to use specifically for filing RedCat reports (see above).

## BACK UPS

Your data will be backed up automatically as part of your hosted solution.

NOTE: Polygon Accounting users must run regular Database Integrity checks.

Go to **File > Application Settings > Support > Run the Data Integrity Test**. Print log and contact RedCat Helpdesk if any errors are displayed.